

## 2019 Accreditation services and fees

Accreditation Services: currently available in Ontario, New Brunswick and Newfoundland		
Type of fee	Amount	Considerations
<b>Annual fee</b> Invoiced after an education program has applied to CMTCA.	<b>\$22 per student</b> for education programs in Ontario, New Brunswick and Newfoundland	Calculated as the total number of full- and part-time students registered at the site(s) applying for accreditation, over the previous 12 months
<b>Preliminary Accreditation fee</b> Invoiced after preliminary accreditation documents have been submitted	<p><b>\$3,500</b> for one program at one site. Each additional program/site is <b>\$1,500</b>, as outlined below.</p> <p><b><u>Same program, multiple sites</u></b></p> <p>When the same massage therapy education curriculum is delivered at multiple sites but through the same administration, the program may submit one Preliminary Accreditation submission and will be charged an additional <b>\$1,500</b> for each site. The program must identify any differences (e.g, resources, infrastructure, building structure and layout, etc.) among the sites.</p> <p><b><u>Same site, multiple programs</u></b></p> <p>When a program or institution has multiple massage therapy education programs (e.g., on site, two-year program, distance education program, fast track 18-month program) the Preliminary Accreditation fee is <b>\$3,500</b> for the first program and <b>\$1,500</b> for each additional program. This is on the assumption that most of the supporting evidence submitted for the programs is the same (i.e., the same curriculum delivered in different ways – on site, distance, etc.). In this case, the program may submit one Preliminary Accreditation submission and must identify any differences between the programs.</p>	<p>Covers surveyors’ review of materials submitted by the education program, as well as CMTCA administration costs.</p> <p>Preliminary accreditation reviews for multiple sites or programs must take place simultaneously to qualify for the \$1,500 fee. Otherwise the fee is \$3,500 per program or site.</p>
<b>Site visit fee</b> Part of the fee is invoiced prior to the site visit and the rest is invoiced after the site visit to be paid prior to receiving the final report.	<p><b><u>Same program, multiple sites within the same province</u></b></p> <p>A separate accreditation decision is issued to each site; therefore, a site visit is required for each site seeking accreditation.</p> <p>To the extent possible, CMTCA arranges site visits together within the same program so as to minimize surveyor team transportation costs.</p>	<p>Covers air fare, accommodation, ground transportation, and meals for the surveyors and CMTCA site monitor, and honoraria for the surveyors. It also covers CMTCA administration costs.</p> <p>The final fee incorporates actual expenses and is estimated to be between \$7,500 and \$15,000.</p>

### **Same site, multiple programs**

When multiple programs at the same site are seeking accreditation, CMTCA schedules the site-visit for each program at the same time, to minimize transportation costs. This increases the length of the site visit and consequently the associated accommodation, meal, and surveyor honoraria costs.

**NOTE:** Fees charged can vary by site and program. However, accreditation decisions are independent to the education program and/or site(s) and should be treated as such.